MINUTES

FOR THE REGULAR MEETING OF THE

CITY COUNCIL OF THE CITY OF BANDERA

NOVEMBER 6, 2014

AT 6:00 PM IN THE MUNICIPAL BUILDING

AT 511 MAIN STREET, BANDERA, TX

1. Meeting called to order by Mayor Don R. Clark at 6:00 pm. Council members John Hegemier, Jim Hannah, Suzanne Schauman, and Glenn Clark were present. City Administrator, Lamar Schulz, and City Secretary, Karen Chesler were also present.
2. Invocation given by Pastor Greg Young & All stood for the Pledge of Allegiance
3. Visitors to be heard (Please hold comments to three (3) minutes)

Margaret Paradee wanted to just say a few words about the garbage company. She has spoken with other business people and they feel the garbage company is doing a good job. We have a good thing and we should keep them.

1. Minutes of Previous Meetings-October 16, October 22, and October 29, 2014

**Council member Suzanne Schauman made a motion to approve the minutes of the Budget Public Hearing and Special Meeting of October 16, 2014 at 6:00 pm but list who was for and who was against a motion, seconded by Council Member Glenn Clark. All in favor. Motion carried.**

**Council member John Hegemier made a motion to approve the minutes of the Tax Rate Public Hearing and Special Meeting of October 22, 2014 at 6:00 pm, seconded by Council Member Jim Hannah. All in favor. Motion carried.**

**Council member Glenn Clark made a motion to approve the minutes of the October 29, 2014, seconded by Council Member John Hegemier. Three in favor – John Hegemier, Glenn Clark, and Jim Hannah. Suzanne Schauman abstained. Motion carried.**

1. Discussion and possible action on the following topics:
2. Terry Gawlik, Community Relations Manager, Republic Services will discuss the current garbage contract between Republic Services and the City of Bandera. He will discuss possible actions which would reduce the City’s cost for providing garbage service during the remainder of the current contract and in an extended contract

Terry Gawlik stated Republic has had the contract since 2000. Republic is a partner with the community and likes to give back to the community through the events by about six percent of the total billing about $5,000 a year. The organizations they help with are 4-H, Celebrate Bandera and rodeos or whoever is in need. They do not say “no” to any of these groups. We do not get a lot of complaints from the residents. Mr. Gawlik would encourage the council to call the residents or council from Pleasanton where they have extended the contract for 10 years. They did a pilot program with the garbage truck with the arm that picked up the garbage and set it down in the exact same place. Mr. Gawlik is here to ask the city council to allow the city administrator to negotiate a new contract or extend the contract. In exchange, Mr. Gawlik is going to do away with the last rate increase for FY 2014-2015 and FY 2015-2016 for the residents. Republic is willing to help with the handicapped, elderly and any special needs within the city. The contract is not up until May 2015. Mayor Don R. Clark stated his recommendation is to allow the city administrator to negotiate a contract with Terry Gawlik. Suzanne Schauman asked Terry Gawlik what the commercial rates for the businesses are going to be for the next year if the residential rates are going to stay the same. The fixed rate is the consumer index which is between 2-3 percent increase. Mr. Gawlik is not sure what the rates are going to be. All emails go through Terry Gawlik so he knows what is happening here. John Hegemier stated he is happy with the company but would like to see what other businesses have to offer. Terry Gawlik stated if any problems or issues arise they are willing to work on them. Jim Hannah stated he wants other companies to have the opportunity to bid on the business. John Hegemier asked if they have different sized cans as many of our residents are elderly or single people and do not need larger cans. Terry Gawlik replied they have talked about the can size before and can address those options. Mayor Don R. Clark asked about the new trucks with the arm what are the plans for this community using them. Terry Gawlik stated those trucks are going to be automated throughout the community. The driver will still be allowed to put the cans back if needed. Mayor Don R. Clark stated he is pleased.

 **Council member Glenn Clark made a motion to allow Lamar Schulz to start negotiates with Terry Gawlik for an extended contract, seconded by Council Member Jim Hannah. All in favor. Motion carried.**

1. Recommendation by Municipal Court Judge Frances Kaiser to hire Jannett Pieper as Municipal Court Clerk

Lamar Schulz stated a letter is included in the packet from the judge recommending Jannett Pieper for the municipal court clerk. Jannett Pieper started at the $12.00 rate and it would increase to $14.00 the first of the year. We have had some others that we have paid more in the meantime. Suzanne Schauman asked was the previous clerk made $12.00 an hour. Lamar Schulz stated yes. Suzanne Schauman asked why would we give Ms. Pieper a $2.00 an hour raise in 60 days. Lamar Schulz stated it is based on the fact this individual has more experience. Suzanne Schauman asked was she a clerk in Kerr County and who the other two candidates were. Lamar Schulz replied yes she worked for Kerr County but did not have the names of the other two people. There were actually 12 people who applied for the position but they narrowed it down to three to interview and he sat in on the interviews. Ms. Pieper had more experience than the other applicants. Mayor Don R. Clark asked was Laura Phipps salary $12.00 and hour. John Hegemier asked how much do we pay Lisa Chacon. Lamar Schulz replied $15.00 an hour. Suzanne Schauman stated then we will have all the employees picketing the city for pay increases after 60 days for $2.00 an hour. That money we set aside in the budget is for the public works guys. Lamar Schulz explained this has nothing to do with that. Suzanne Schauman replied it does because the previous employee was only making $12.00 an hour and now you are offering a raise that will amount to about $4,000 a year. Lamar Schulz replied you are looking at different hours. The municipal clerk only works 29 hours per week. Suzanne Schauman stated then it is $3,000 with social security and other taxes. Lamar Schulz stated on the base salary alone based on the hours involved it would be $696 but they do not always work the 29 hours in a week. Suzanne Schauman asked $48 per what. Lamar Schulz replied it is a difference in the amount of hours. It is amazing what gets done in less time. So there is a possibility of only $48.00 per pay period. It is also the difference in the number of hours. She is getting a lot more done. The pay for the municipal clerk is based on 58 hours per pay period with 24 pay periods. Suzanne Schauman stated $116 per pay periods with 24 pay periods. Lamar Schulz stated what he is saying is she is not working that many hours and it may not even requiring an adjustment to the budget. Jim Hannah asked Suzanne Schauman would you agree to the $12.00 an hour and a review at 6 months. Suzanne Schauman replied she is still trying to figure out the $696 for the $2.00 increase. Mayor Don R. Clark asked can we table this and get the numbers straight. Suzanne Schauman stated if she works 30 hours per week and $2.00 an hour that would be $60 a week and 52 weeks in a year that is $3,000 for the year. Lamar Schulz states she is not working more than 29 hours per week. John Hegemier stated we have the public works guys working outside but the experience and fewer hours would be good. Glenn Clark asked for Lamar Schulz to bring back her resume and her experience. Mayor Don R. Clark stated this will be tabled until the next meeting.

1. Request from Marshal Dietrich to advertise to fill vacant deputy 32 hour position

Will Dietrich stated Deputy Smith was moved up into his position when he took the Marshals position. Now they are looking to hire someone else in the 32 hour position. Mr. Dietrich would like council’s approval to hire back in this position as they have been remiss on Sunday’s and Saturday’s during the daytime but try to fill with the reserve officers. This month they have 4 Saturday’s and 2 Sunday’s without an officer. We have lots of people in town and problems. We need an officer here. It is going to take a little bit to get an officer that fits our town. Jim Hannah asked is it possible to fill in more on the weekends and leave the open times on Monday and Tuesday or look at a scheduling shift? Will Dietrich stated typically the slowest times are Sunday and Monday evenings. He does have some reserve officers filling in. Mr. Dietrich does let the officers off early on Sunday or Monday nights to avoid any overtime. Tuesday starts to pick up and throughout the rest of the week. The reserve officers open up the park on the weekend and keeps the city workers from having to come in. There is no reason once this position is filled that we should have any problems. Mayor Don R. Clark stated he would like to have a full-time officer on the weekends at least on Saturday. Will Dietrich stated it is a full time employee working 3 pm to 3 am on the weekends. We use the reserves during the day on weekends. What he is planning on doing with this position is to fill in on the weekend during the day. Mayor Don R. Clark asked are we having trouble getting reserves. Will Dietrich replied he has some reserves wanting to work in Bandera. He has a pretty full plate right now. Suzanne Schauman stated the reserves do not know how Bandera works. She wants the same caliber of person we currently have. Glenn Clark stated we have the position and it was budgeted for so he is in favor of hiring back for this position. John Hegemier asked is it hard to find a 32 hour person to fill this position. Will Dietrich replied they had several good applicants the last time and is hoping to get the same. If it was fewer hours than 32 hours then they would have problems with that. It would be great if it was 40 hours but Mr. Dietrich understands about the money and benefits. Due to the pay rate and partial benefits we can find some interested in the position. Jim Hannah stated for the record we have a sheriff’s department and on busy weekends you do see them around. Mr. Hannah does not feel that having this position in the overall scheme of things helps. We have an economy that he feels we have a large DPS present in the city. Mr. Hannah feels that we need to have a better coordination of the hours for the deputy’s we already have and he will be voting against this position.

**Council member Suzanne Schauman made a motion to approve the request from Marshal Dietrich to advertise to fill vacant deputy 32 deputy hour position, seconded by Council Member Glenn Clark. Three members for – Suzanne Schauman, Glenn Clark and John Hegemier. One against – Jim Hannah. Motion carried.**

1. Authorization to establish a dedicated bank account for the skate park trust

Lamar Schulz stated council packets include a sheet that has some information about the skate park, The signatures requires one from the skate park and one from the City of Bandera. The account would be an interest demand account which is a money market account. This is a totally separate account from any of the city’s accounts. Suzanne Schauman asked if this is in the General or Enterprise Fund. Lamar Schulz replied we have some funds in the General Fund that we have held in the past but these are new funds that we are going to put into a fund with the funds that we were holding on to in the General Fund. This is going to be a separate account from the city’s account. Suzanne Schauman asked if this is going to take a resolution. We are not making amendments or adjustments from one account to another. Mayor Don R. Clark stated you just want to open an account for the skate park fundraiser. They just recently had a fundraiser. Lamar Schulz stated this is to combine all the funds for the skate park in one place. So the city and the skate park each know when checks are issued. Glenn Clark stated the total amount will be around $24,000 with what is already in the trust fund. Lamar Schulz stated the one reason we are going through this is that the bank wants the minutes approving the transactions in regards to the skate park.

**Council member Jim Hannah made a motion to approve the authorization to establish a dedicated bank account for the skate park trust, seconded by Council Member Glenn Clark. All in favor. Motion carried.**

1. Establish official name for the account for the skate park trust

Lamar Schulz stated they have included some information on the sheet provided in the packets.

**Council member Suzanne Schauman made a motion to establish official name for the account for the skate park trust – City of Bandera – Skate Park Trust, seconded by Council Member John Hegemier. All in favor. Motion carried.**

1. Designate signers on the account for the skate park trust

**Council member John Hegemier made a motion to designate the signers on the account for the skate park trust with two from the skate park – Brandy Diggs and Bridgette Spacek and two from the city – Lamar Schulz and Karen Chesler so that each check has one signature from each entity, seconded by Council Member Glenn Clark. All in favor. Motion carried.**

1. Occupancy Tax Report for 2013-2014 from Margaret Paradee

Margaret Paradee handed out the reports. Margaret Paradee stated it has been a good year for events. This is the occupancy report for October 1, 2013 through September 30, 2014. The book is divided up by each event for the year. In the beginning, divides out how the $20,000 was spent from the occupancy tax collected from the City of Bandera. They have three organizations that help to take care of the holiday lights at the park which are the Boys and Girls Club, the Hill Country State Natural Area Junior Rangers, and the Youth Life. Ms. Paradee estimates that about 5,490 people went through the park. This is a great way to help the youth of Bandera. The other organizations that have been helped from the HOT funds or EDC are Wild Hog, Cowboys on Main, Mayhem on the Medina River, River Lights, Cowboy Capital Rodeo Association, Riverfest, Timeless Tunes, and Celebrate Bandera.

1. Adjourn

**Council member Glenn Clark made a motion to adjourn, seconded by Council Member John Hegemier. All in favor. Motion carried.**

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Karen Chesler Don R. Clark

City Secretary Mayor