

**MINUTES REGULAR MEETIN OF THE
CITY COUNCIL OF THE CITY OF BANDERA
JANUARY 07, 2016**

- I. Meeting was called to order by Mayor John Hegemier at 6:00 P.M.
Present: Rebecca Gibson, Sheila Pumphrey, Jim Hannah, Charlotte Browning arrived at 6:08
Absent: Suzanne Schauman
Support Staff: Trinity Burnes, City Treasurer, Jannett Pieper, Municipal Court Clerk, Sherrie Hamilton, City Secretary

- II. Invocation was given and all stood for the Pledge of Allegiance.

- III. Visitors to be heard: Bob Grimes, County Commissioner is present to speak on the Interlocal Agreement Item.

- IV. Minutes from previous meeting:

Minutes from Special Meeting on November 20, 2015: Motion made by Rebecca Gibson, second Sheila Pumphrey, no discussion, all in favor, none opposed

Minutes from Regular Meeting on December 3, 2015: Motion made by Rebecca Gibson, second by Jim Hannah, no discussion, all in favor, none opposed.

Minutes from Special Meeting on December 10, 2015: Motion made by Rebecca Gibson, second by Sheila Pumphrey, no discussion, all in favor, none opposed.

Minutes from Regular Meeting on December 17, 2015: Motion made by Rebecca Gibson, second by Sheila Pumphrey, no discussion, all in favor, none opposed.

Minutes from Special Meeting on December 22, 2015: Motion made by Rebecca Gibson, second by Jim Hannah, no discussion, all in favor, none opposed.

- V. **Resolution rescinding that part of the interlocal agreement with Bandera County regarding the extra territorial jurisdiction (ETJ)**

Discussion:

Mayor John Hegemier explained that the attorney has written up a Resolution authorizing the Mayor to terminate the existing agreement with the county for the development regulations on the extraterritorial jurisdiction and purpose a new agreement with the county and provide an effective date:

Council member Jim Hannah presented some background to the interlocal agreement and the reasoning behind the desire to rescind the agreement was the fact that over the last five years or so, the meetings had been stopped and the compilation of ideas never came to fruition. Mr. Hannah feels that rescinding the agreement will force both parties to get back on track.

Bob Grimes, County Commissioner, Precinct One, liaison between the County and the City feels that it would have been more cordial to pick up the phone and try to arrange a meeting

instead of trying to rescind the interlocal agreement. Mr. Grimes expresses the desire for both parties to get together and have a meeting.

Mayor John Hegemier states that there were some concerns about future development in the ETJ and the city would like to have some authority over how that development happens.

Council member Rebecca Gibson asks to start the discussion, create another committee and revise what once was. The rescinding of the agreement feels a little bullying to her.

Don Clark stated when he was on the council that he attempted to try to set up meetings on several occasions and never got a call back.

Candace Darden stated this is a new year and a new beginning; she would like to see a meeting scheduled between the two governments without rescinding the interlocal agreement.

There was no action on this agenda item.

VI. Job Description for City Secretary and City Treasurer

Discussion:

Council member Rebecca Gibson asks who drafted the job descriptions, and if they included everything that was in the Government Code. Rebecca Gibson agreed to research to be sure that it included everything in the Government Code.

Council member Jim Hanna stated he would like to have more time to review the job descriptions.

Council member Rebecca Gibson made a motion to accept the job descriptions. Second, Charlotte Browning, For, Rebecca Gibson, Sheila Pumphrey, Charlotte Browning. Opposed Jim Hannah, motion passed.

VII. Post City Secretary position including salary and closing date:

Discussion:

Posting of the Job description will be posted in two publications to run from January 13, 2016 through January 27, 2016 on TML and in the Bandera Bulletin.

Salary is based on Education and Experience.

Resumes and applications will be submitted to the City Clerk.

Council member Rebecca Gibson made a motion to submit ads in TML and Bandera Bulletin for two weeks, second Charlotte Browning, all in favor, none opposed, motion passed.

VIII. City Fee Schedule: Eliminate Animal Impound Fee

Discussion:

Mayor John Hegemier stated that the volunteers would really like the fees to be lifted so people could just get their animals back. It is Mayor John Hegermier's belief this should be

done as to eliminate the stress of the volunteers as they do so much for the city and the animals.

Council member Rebecca Gibson asks if there is any kind of City Ordinance for a nuisance animal that is consistently getting out, chasing kids, etc... Marshall Will Dietrich stated that there was and in this instance they would be ticketed. There is a micro chip reader available to the city for the animals to be scanned and returned to owners.

Council member Rebecca Gibson made a motion to eliminate the Animal Impound Fee, second Charlotte Browning, all in favor, none opposed, motion passed.

IX. City Fee Schedule: Eliminate the Chipping Fee

Discussion:

Roy Clayton, Public Works Director stated that he wants to get the city cleaned up. People are not willing to pay the fee to have the chipping done which is causing the brush to pile up and look trashy on the city streets.

Council member Rebecca Gibson asks how many man hours this would require, Roy Clayton replied, very few.

Council member Jim Hannah made the motion to remove the chipping fee from the Fee Schedule, second Rebecca Gibson, all in favor, none opposed, motion passed.

X. Consider hiring a Building Inspector on a contract basis, \$50.00 per inspection and \$50.00 per hour for building plans review.

Discussion:

Victor Strickland has agreed to come and do the inspections and building plans review at this price. This is an informal agreement.

Glen, ask how do you address people building without permits?

Council member Jim Hannah asks under City Ordinances could we expect Mr. Strickland to check out reports or tips regarding building permits.

Mayor John Hegemier replied that Mr. Strickland did not want to do Code enforcement.

Marshall Will Dietrich agreed to do some Code enforcement temporarily not long term as it could cause animosity between the citizens and the law enforcement

Council member Rebecca Gibson made a motion to fill the Building Inspector position on a contract basis temporarily using Mr. Strickland as well as possibly others.

The Mayor has the authority to hire a building inspector. Second, Jim Hannah all in favor none opposed.

XI. Schedule a workshop to set City Council goals for 2016, possible appointment of a facilitator.

Discussion:

Council member, Rebecca Gibson would like a workshop to organize the City Council, was particularly interested in a particular citizen to facilitate this workshop but does not know if this citizen is interested in doing so. She would like to see structure and transparency with the City and establish some goals.

Council member, Shirley Pumphrey would like to have some workshops to help everyone learn more about procedure, as when she got on the council she did not know anything and was criticized for it, instead of being just a filled seat on the City Council.

Tom stated TML does offer training, NACOG offers workshops.

Council member, Jim Hannah suggested that Rebecca and her facilitator have a meeting with the Mayor.

No Action

XII. Review of the City's Website, Discuss options for improvement.

Discussion:

Council member, Rebecca Gibson presented to the council a print out from CIVIC PLUS a website design company to update and add information for the website. This action is to bring the website up to 2016.

Council member Rebecca Gibson stated that she would email the entire council the information on the company as well as some websites the company has created. \$5,950.00 is the initial cost of the web design and this price can be split up, interest free with a monthly maintenance fee. This company has developed over 500 hundred websites for municipalities. This Item to be placed on the Next Regular Scheduled meeting.

No Action

XIII. Designate a member of the Public Works Department to be the Animal Control Official.

Discussion:

Council member, Jim Hannah stated that there are volunteers willing to take the cats to Boerne to get them spayed for free. The city use to have a more active role in helping the persons mainly the elderly in trapping the cats and taking them to get them spayed or neutered and bringing them back to their owners.

Roy Clayton, Public Works Director, recommends that Brian head up this action, with the understanding that the public is more than welcome to participate in the taking of the animals to Boerne to get them spayed or neutered. Possibly, the city having one trip a week.

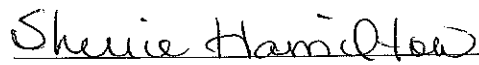
Also encourage the public to take them on a volunteer basis and go back and get them to return them to their owner. Further, action at a later meeting. Roy Clayton and Brian agree to work out the details on this program.

No Action

XIV. The executive session in accordance with 551.074 personnel matters to give the city treasurer a 6 month job evaluation.

Suzanne Schauman wants to be present at this meeting and Trinity Burnes agrees that it is ok to postpone until next time.

Motion to Adjourn, all approved.



Sherrie Hamilton, City Secretary