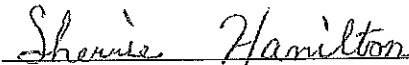


**AGENDA**  
**FOR THE SPECIAL CALLED WORKSHOP AND MEETING OF THE**  
**CITY COUNCIL OF THE CITY OF BANDERA**  
**MARCH 7, 2016**  
**AT 6:00 PM IN THE MUNICIPAL BUILDING**  
**AT 511 MAIN STREET, BANDERA, TX**

- I. Call Meeting To Order
- II. Invocation & Pledge of Allegiance
- III. Visitors to be heard (Please hold comments to three (3) minutes)
- IV. Discussion on the following items. No action.
  - A. Reviewing City Ordinances to consider updating at a Regular City Council Meeting.
  - B. Review an Ordinance draft for water meters.
  - C. Review a proposed Travel Policy for city employees.
  - D. Discuss the External Vendor payment terms.
  - E. Discuss the Internal Accounts Payable process.
  - F. Discuss Court Clerk moving to the front desk to answer the phones and take payments if the Utility Clerk is at lunch.
  - G. Discuss having an open enrollment period in August of employee benefits for all employees in a specified time frame.
  - H. Discuss options for time accountability for employees, tardy, late, absent etc.
  - I. Discuss the Chain of Command in the Office.
  - J. Discuss developing a pay scale for all City positions.
- V. Motion to Adjourn the Workshop Session.

**A SPECIAL CALLED MEETING OF THE CITY COUNCIL**  
**WILL CONVENE FOLLOWING THE WORKSHOP SESSION**

- I. Call Meeting to Order
- II. Discussion and possible action on the following item:
  - A. Executive Session: City Council will convene in executive session in accordance with section 551.074 Personnel Matters to discuss Merit Raises for Employees.
  - B. Open Session: Reconvene in Open Session to take action on items discussed in Executive Session concerning Merit Raises for Employees.
- III. Adjourn

  
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Sherrie Hamilton  
City Secretary

The City Council for the City of Bandera reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Govt Code Section 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development)

This facility is wheelchair accessible and handicapped parking is available. Request for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (830) 796-3765. This Agenda is posted in accordance with the Texas Government Code, Chapter 551, on March 2, 2016,