

Minutes from the Regular Meeting

March 17, 2016 6:00 p.m.

Municipal Building

Meeting Called to Order at 6:00 P.M. All Council Present, Charlotte Browning arrived at 6:05

Everyone stood for the Invocation and Pledge

No Visitors signed up to be heard.

Departmental Reports: No one present from **Municipal Court**.

Treasurer's Report, Treasurer Trinity Burnes states that a three ring binder is available to Council with all the reports in it. Councilmember Suzanne Schauman asks what the Lexis Nexis module subscription was about. Treasurer Trinity Burnes states that it is a violation of the Courts to do background checks. Marshal Will Dietrich states it is a felony for his office to do background checks. Councilmember Rebecca Gibson states that she does not understand why the Court cannot run background checks. It is stated that it is not legal for the Court to do background checks. The fee for the module comes out of the Administrative funds with added lines to pay for this. Councilmember Rebecca Gibson states that she sees no problem with the Municipal Court continuing to do background checks when we get the correct module. Councilmember Suzanne Schauman request this item be tabled until the next agenda.

Marshals Report: Marshal Will Dietrich states that he has presented a report for Council, going over the activities and arrest over the past few days involving the Marshals Office. Council request a report of what officers are involved in activities of arrest and crimes because it is coming up on budget time when raises will be determined. Councilmember asks if the Marshals office or the Court would provide information on the charges dismissed. Marshal Will Dietrich states that would be provided by the Court.

Public Works Report: Councilmember Rebecca Gibson asks for the report on the wells, Public Works Director, Roy Clayton stated that it was received yesterday March 16, 2016. The report has not been printed out for Council yet.

- A. Motion made by Councilmember Charlotte Browning to approve the closing of 11th street for bike rally, 2nd by Councilmember Rebecca Gibson, all in favor none opposed.
- B. Motion made by Councilmember Jim Hannah, 2nd by Councilmember Suzanne Schauman, due to the contradictory statements in the Ordinance to table, so that Council has an opportunity to look at the Ordinance and change the wording for yard sale signs. Striking right-of-way verbiage, Number 9 in the Ordinance. 4.05.003 Signage. All in favor none opposed
- C. No Motion to table the suggested building permit and inspection forms from Bureau VERITAS, All in favor, none opposed. Councilmember Jim Hannah asks that the graphic design be cleaned up by a local graphic designer Councilmember Suzanne Schauman proposes that the Ordinance change should include Planning and Zoning Review. All in favor none opposed. Requesting VERITAS come speak to Council.
- D. Consider adoption of the 2009 International Building Code. No Motion

E. Executive Session:

- a. To discuss, merit raise for City Clerk, Jerika Sturgis.
- b. To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal/ or to hear a complaint or charge about the City Treasurer.
- c. Open Applications for City Administrator Position. 6:35

F. City Treasurer elected to have her deliberation held in open session:

City Treasurer chose to have hers in open session. Councilmember Rebecca Gibson states this is the end of the 45 day review concerning the problems that Council had concerns about concerning the operation of the Treasurer's office. Councilmember Rebecca Gibson states that she was asked to prepare a list of concerns that the Council had. Councilmember Suzanne Schauman states that she never received the list. Councilmember Rebecca Gibson read the list from her laptop to Council and audience. City Treasurer asks why she never received this list. Stating that a lot of what is in the list is what she has been asking for specifically. Policies and procedures would really help out with a lot of this stuff. Councilmember Rebecca Gibson states that she feels that Council has supported some of the suggestions by Treasurer. City Treasurer Trinity Burnes states that since she was hired in July the many things that Councilmember Rebecca Gibson named do not help out the AP process. Councilmember Jim Hannah states that in the last 45 days the City Treasurer was asked over and over again to reimburse employees and told her superior that he was harassing her and told him that she was not going to pay it. City Treasurer states that her doing something illegal is not going to be covered by my boss told me too. Councilmember Jim Hannah states that the bills are still not getting paid. Mayor John Hegemier states that he did not give City Treasurer the list as it included some items that were not discussed in Executive Session.

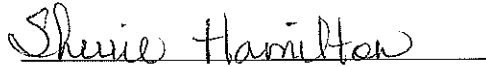
G. Open Session: to take items on items discussed in Executive Session as well as Open Session requested by City Treasurer:

- a. Councilmember Suzanne Schauman made a motion to give Jerika Sturgis one dollar an hour raise effective March 21, 2016, 2nd by Councilmember Jim Hannah, all in favor, none opposed.
- b. Councilmember Jim Hannah made a motion to dismiss the City Treasurer, Trinity Burnes based on the grounds of no competence, effective immediately, 2nd by Councilmember Sheila Pumphrey, All in favor, Councilmember Charlotte Browning abstains.
- c. Establish a timeframe to fill the position of City Administrator and to schedule a special meeting to review applications.

Councilmember Suzanne Schauman excuses herself before the beginning of this action. Councilmember Rebecca Gibson states that there are 32 applications to review; a scoring system is needed to narrow down the applicants to 10. Councilmember Jim Hannah states the way it will work is the applications will be kept by the City Secretary to be viewed by the Councilmember's at their discretion. Councilmember Jim Hannah feels this can be done in a week. Councilmember Rebecca Gibson suggests that the candidates be called and told the salary to see if they are still interested in the position. The next step will be phone interviews agreed upon by Council in Executive Session. The final four will be face to face interviews. Councilmember Rebecca Gibson would like to see an interview panel composed of citizen's one chosen by each City Council Member stating this would give the

community an opportunity to get involved. The top four has two rounds of interviews the final phase would be for Council to pick one. The list should be down to ten by the 24th of March. Days for interviews shall be picked on the 24th of March 2016.

Motion to Adjourn 8:41

A handwritten signature in cursive script that reads "Sherrie Hamilton". The signature is written in black ink and is positioned above a horizontal line.

Sherrie Hamilton
City Secretary